



# 5-Step<sup>®</sup> Animal Welfare Rating Program

## Audit Prep Tool

### Beef Cattle

#### When Should I Use the Audit Prep Tool?

The purpose of this tool is to provide beef producers with a simple checklist to help identify where farms and ranches may have issues with compliance to the GAP 5-Step<sup>®</sup> Program for Beef Cattle. While this Audit Prep Tool covers many of the key requirements in our Beef Standards, it does not cover every standard. Using this tool does not guarantee that you will pass an audit, but should help you prepare for one. This tool can be used if you are preparing for a new audit or if you are getting ready for a renewal audit. Being prepared for the audit helps to identify and resolve issues before the auditor visits your operation, which in turn, helps the certification process go more smoothly.

#### Who Should Complete It?

Since this Audit Prep Tool was designed to help you get organized for your audit, it would be most beneficial if it were completed by the person(s) responsible for managing the operation and/or an animal caretaker.

#### How Do I Use this Document?

This tool has been divided into sections so that you only need to focus on the sections relevant to your operation. The first section covers the core requirements for ALL Step levels. From there, the document is divided up by Step level – this allows you to skip to the section that’s relevant to the level you’re looking to be certified to. As well, if you’re looking to move up the Steps, this tool can be used to help identify what your operation would need to do. Note that there is no Step 3 rating for beef cattle. Finally, we have provided a checklist for written records and documents that you’ll need to have. The auditor will be looking for these documents during the audit, so if you’re missing any, please check the Beef Cattle area of our website for templates to get you started.

#### How Do I Know if My Operation Might Have Issues with Compliance?

If you tick the shaded green boxes, then there is a good chance that you are in compliance with the Standard. In certain circumstances, a specific standard may not apply to your system, in which case you will also have the option to tick the ‘NA’ box. If you tick any non-shaded boxes, or are uncertain about any of the questions, we recommend reviewing our resources in the Beef Cattle area of the GAP website or checking in with your certifier for additional help before scheduling the audit.

#### Where Can I Get More Help?

You can find additional information, including additional resources and templates, on the Beef Cattle area of the GAP website. If you have any questions, feel free to reach out to your certifier or the Farm Animal Welfare team ([standards@globalanimalpartnership.org](mailto:standards@globalanimalpartnership.org)) at GAP.

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## Requirements for ALL Steps

All operations, no matter which Step level you are applying for, should complete this section.

		Yes	No	NA
<b>1 PLANS, PROTOCOLS, PROCEDURES, AND TRAINING</b>				
1.3	Records and Documentation			
1.3.1	Are all records and documents listed in the "Records and Documents" section of this Audit Prep Tool organized and ready for the auditor to review?	<input type="radio"/>	<input type="radio"/>	
	Do you keep all records, reports, and GAP certificates for at least 15 months?	<input type="radio"/>	<input type="radio"/>	
1.5	Training			
1.5.1	Do you have a training program for all cattle caregivers that:			
	a. Covers emergency procedures	<input type="radio"/>	<input type="radio"/>	
	b. Describes normal and abnormal cattle behavior	<input type="radio"/>	<input type="radio"/>	
	c. Gives an overview of the operation	<input type="radio"/>	<input type="radio"/>	
	d. Covers employee responsibilities	<input type="radio"/>	<input type="radio"/>	
	e. Covers the GAP beef standards	<input type="radio"/>	<input type="radio"/>	
	f. Covers routine husbandry practices and health assessments	<input type="radio"/>	<input type="radio"/>	
	g. Is on-going	<input type="radio"/>	<input type="radio"/>	

		Yes	No	NA
<b>2 BREEDING AND SOURCE OF ANIMALS</b>				
2.1	Breeding Programs			
2.1.1	Do you use embryo transfer?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2.1.2	Do you have genetically modified or cloned cattle?	<input type="radio"/>	<input type="radio"/>	
2.1.3	Do you select your breeding stock based on calving ease?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2.2	Source of Animals			
2.2.2	If you buy market cattle, do you get them from 5-Step certified operations?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	Do you buy your market cattle through:			
	a. Direct farm-to-farm sales	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	b. Video auctions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	c. Sale or auction barns	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

		Yes	No	NA
<b>3 ANIMAL HEALTH</b>				
3.1	Medication Use			
3.1.1, 3.1.2	If cattle are treated with antibiotics, ionophores, beta agonists, growth hormones, and/or sulpho drugs, are they sold to non-GAP markets?	<input type="radio"/>	<input type="radio"/>	
3.1.5	Do you check your medication cabinet regularly and make sure expired medication is disposed of?	<input type="radio"/>	<input type="radio"/>	
3.2	Treatment of Ill or Injured Animals			
3.2.1	Do you treat all sick or injured cattle as soon as possible?	<input type="radio"/>	<input type="radio"/>	
3.2.3	When you find an animal that needs to be euthanized, do you do it as soon as possible?	<input type="radio"/>	<input type="radio"/>	
3.3	Body Condition			
3.3.1	Do all cattle have a body condition score (BCS) of 4 or higher? (on a 9-point scale)	<input type="radio"/>	<input type="radio"/>	

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ALL STEPS

		Yes	No	NA
3.3.2	If any cattle have a BCS less than 4, are they given additional care?	<input type="radio"/>	<input type="radio"/>	
3.4	Lameness			
3.4.1	Does lameness ever affect more than 2% of the herd?	<input type="radio"/>	<input type="radio"/>	

		Yes	No	NA
<b>4 ANIMAL HANDLING</b>				
4.1	Restraint			
4.1.1	Do you use electro-immobilization?	<input type="radio"/>	<input type="radio"/>	
4.1.2	Are caretakers operating squeeze chutes/crushes trained?	<input type="radio"/>	<input type="radio"/>	
4.1.3	Are caretakers who use lariats and lassos trained?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4.2	Handling			
4.2.1	Are stock dogs and horses trained and under control at all times?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4.3	Electric prods			
4.3.1	Do you use electric prods:			
	a. Routinely	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	b. As a last resort	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	c. On the head, brisket, shoulders, or barrel	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	d. On the hindquarters	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	e. By giving cattle time to respond before the prod is re-applied	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

		Yes	No	NA
<b>5 ANIMAL MANAGEMENT</b>				
5.1	Calving			
5.1.2	Do assisted calvings and caesareans exceed 5% of cows per year?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.3	Animal Identification			
5.3.2	Are all cattle individually identified? (either uniquely or by group or lot number; e.g., using tags, brand, etc.)	<input type="radio"/>	<input type="radio"/>	
5.3.3	Do cattle have more than one dangle ear tag per ear?	<input type="radio"/>	<input type="radio"/>	
5.3.5	Do you wattle?	<input type="radio"/>	<input type="radio"/>	
5.4	Branding			
5.4.2	Do you face brand (either hot or freeze branding)?	<input type="radio"/>	<input type="radio"/>	
5.5	Castration and Spaying			
5.5.3	Do you spay cows or heifers?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.6	Disbudding and Horn Removal			
5.6.3	If you tip the ends of horns, do they ever bleed?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.6.4	Do you dehorn (i.e., remove the developed horn after it has attached to the skull)?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.7	Bullied Animals			
5.7.1	If an animal is being bullied, do you remove it from the herd as soon as possible?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

		Yes	No	NA
<b>6 FEED AND WATER</b>				
6.1	Water Availability			
6.1.1	Do cattle have continuous access to water? (i.e., troughs, rivers, ponds)	<input type="radio"/>	<input type="radio"/>	
6.2	Feeding Requirements			

		Yes	No	NA
6.2.1	Do all cattle have daily access to feed/grass/grazing?	<input type="radio"/>	<input type="radio"/>	
6.2.2	Do all cattle have continuous access to palatable fibrous feedstuffs when not on pasture or range? (e.g., hay, haylage, silage,)	<input type="radio"/>	<input type="radio"/>	
6.4	Additives and Ingredients in Feed and Water			
6.4.1	Does feed contain mammalian or avian by-products? (check feed labels)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	Do feed supplements (e.g., mineral blocks) contain mammalian or avian by-products? (check feed labels)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

		Yes	No	NA
<b>9 INSECT, RODENT, AND PREDATOR CONTROL</b>				
9.1	Insect and Parasite Control			
9.1.1	Do you use products (e.g. fly tags) containing organophosphates on cattle?	<input type="radio"/>	<input type="radio"/>	
9.2	Rodent Control Program <input type="checkbox"/> If you do not consider rodents a problem on your operation, check this box and move to the Section 9.3			
5.1.2	Do you only use lethal rodent control if:			
	a. Exclusion was ineffective	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	b. The method used causes quick insensibility and death	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	c. The method only targets rodents	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9.3	Predator Control <input type="checkbox"/> If you do not consider predators a problem on your operation, check this box and move to the Section 10			
9.3.2,	Do you only use lethal predator control if:			
9.3.3,	a. Non-lethal exclusion was ineffective	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9.3.5	b. The method used causes quick insensibility followed by death	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	c. The method only targets offending predators	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9.4	Methods of Control			
9.4.1	To control rodents or predators, do you use leg-hold traps (including egg traps), neck snares, conibear traps, glue boards?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9.3.4, 9.4.1	To control predators, do you use poisons?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

		Yes	No	NA
<b>10 MOVEMENT AND TRANSPORT OF ANIMALS</b>				
10.1	Movement of Animals			
10.5.7	Do cattle have continuous access to water until loading begins?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10.1.4	Are loading ramps designed to minimize slips and falls? (e.g., made with cleats, treads, or stair steps)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10.5	Transport of Animals			
10.5.10	Does the loading/unloading crew use electric prods on cattle:			
	a. Routinely	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	b. As a last resort	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	c. On the head, brisket, shoulders, or barrel	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	d. On the hindquarters	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	e. By giving cattle time to respond before it is re-applied	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## Additional Step 1 Requirements

Only operations aiming to achieve a Step 1 rating should fill out this section. If you plan to apply for a different Step-rating, you can jump to the Requirements section for the associated Step level.

		Yes	No	NA
<b>5 ANIMAL MANAGEMENT</b>				
5.2	Weaning			
5.2.1	Are any calves less than 6 months old at weaning?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b>5.5 Castration and Spaying</b>				
5.5.1	Are any calves more than 6 months old at castration?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.5.2	Do you castrate using one of the following methods?			
	a. Compression rings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	b. Scalpel	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	c. Bloodless clamp (Burdizzo)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	d. High tension bands after 3 months of age	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	e. High tension bands before 3 months of age	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	f. Other	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b>5.6 Disbudding and Horn Removal</b>				
5.6.1	Are any calves older than 6 weeks at disbudding? (i.e., when undeveloped horn buds are removed)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.6.2	If you need to disbud, are you also selecting for polled genetics?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

		Yes	No	NA
<b>7 RANGE/PASTURE AND OUTDOOR REQUIREMENTS</b>				
7.1	Range/Pasture			
7.1.2, 7.4.1	Do you remove cattle from pasture:			
	a. During routine procedures (e.g., vaccinations, preg checks)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	b. For calving	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	c. For weaning	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	d. For finishing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	e. In adverse seasonal weather conditions or at other times when there is a risk to cattle health/welfare	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	f. For any other reason	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	If you remove cattle from pasture, do they have a dry place to lie?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	If you remove cattle from pasture for calving or weaning, does it exceed 21 days?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	If you remove cattle from pasture for finishing, is there at least 250 ft <sup>2</sup> (24 m <sup>2</sup> ) per animal?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7.1.3	Is at least 50% of each occupied pasture area covered with grass or other naturally growing vegetation?	<input type="radio"/>	<input type="radio"/>	
<b>7.2 Outdoor Conditions</b>				
7.2.7	If your operation requires power for ventilation, water, feeding, or lighting, do you have a back-up power supply?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

		Yes	No	NA
<b>7/8 HOUSING CONDITIONS</b>				
<input type="checkbox"/> <b>If you do not use housing, check this box and move to the Section 10</b>				
7.3	Outdoor Access from Seasonal Housing			
7.3.1	When cattle are housed, do they still have access to the outdoors at all times?	<input type="radio"/>	<input type="radio"/>	
7.3.2	When cattle are housed, do they have a dry bedded place for cattle to lie?	<input type="radio"/>	<input type="radio"/>	
8.1	Space Requirements for Housing			
8.1.1	Is there enough space for all cattle to lie down at one time?	<input type="radio"/>	<input type="radio"/>	
8.2	Bedding Requirements			
8.2.1	Do you provide bedding in all housing?	<input type="radio"/>	<input type="radio"/>	
8.2.2	When bedding becomes wet or soiled, do you replace it?	<input type="radio"/>	<input type="radio"/>	
8.4	Safety, Sanitation and Maintenance in Housing			
8.4.1	Does housing have slatted floors?	<input type="radio"/>	<input type="radio"/>	
	Do floors minimize slipping?	<input type="radio"/>	<input type="radio"/>	

		Yes	No	NA
<b>10 MOVEMENT AND TRANSPORT OF ANIMALS</b>				
10.3	Condition of Animals at Transport			
10.3.2	Do you transport cows in the last 12 weeks of pregnancy?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10.3.3	Do you transport calves before they are weaned?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10.4	Transport Duration			
10.4.1	Does transport take longer than 25 hours?	<input type="radio"/>	<input type="radio"/>	
10.5	Transport of Animals			
10.5.9	During transport, is each animal given at least the following amount of space? a. Small calves; about 121 lbs(55 kg): 3.2 ft <sup>2</sup> (0.3 m <sup>2</sup> ) b. Medium-sized calves; about 242 lbs (110 kg): 4.3 ft <sup>2</sup> (0.4 m <sup>2</sup> ) c. Heavy calves; about 440 lbs (200 kg): 7.53 ft <sup>2</sup> (0.7 m <sup>2</sup> ) d. Medium-sized cattle; about 715 lbs (325 kg): 10.2 ft <sup>2</sup> (0.95 m <sup>2</sup> ) e. Heavy cattle; about 1210 lbs (550 kg): 14.0 ft <sup>2</sup> (1.3 m <sup>2</sup> ) f. Very heavy cattle; > 1540 lbs (700 kg): > 17.2 ft <sup>2</sup> (> 1.6 m <sup>2</sup> )  <i>*This can be calculated by measuring the length and width of the floor inside the trailer. Multiply the two numbers to get the total area provided (if there are multiples levels in a trailer, calculate the space for each level and add them together). Next, divide the total area by the number of cattle you place in the trailer. This will give you the amount of space provided for each animal.</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10.6	Transport Personnel Responsibilities, Training, and Procedures			
10.6.4	If the truck picks up animals from other operations in addition to yours, is there a separate delivery note for your operation?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10.6.7	If trucks pick up animals from other operations in addition to yours, are they kept separate from your cattle?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10.6.8	Are horned and non-horned cattle kept separate during transport?	<input type="radio"/>	<input type="radio"/>	

## Additional Step 2 Requirements

Only operations aiming to achieve a Step 2 rating should fill out this section. If you plan to apply for a different Step rating, you can jump to the Requirements section for the associated Step level.

		Yes	No	NA
<b>5 ANIMAL MANAGEMENT</b>				
5.2	Weaning			
5.2.1	Are any calves less than 6 months old at weaning?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b>5.5 Castration and Spaying</b>				
5.5.1	Are any calves more than 3 months old at castration?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.5.2	Do you castrate using one of the following methods?			
	a. Compression rings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	b. Scalpel	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	c. Bloodless clamp (Burdizzo)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	d. High tension bands	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	e. Other	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b>5.6 Disbudding and Horn Removal</b>				
5.6.1	Are any calves older than 6 weeks at disbudding? (i.e., when undeveloped horn buds are removed)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.6.2	If you need to disbud, are you also selecting for polled genetics?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

		Yes	No	NA
<b>7 RANGE/PASTURE AND OUTDOOR REQUIREMENTS</b>				
7.1	Range/Pasture			
7.1.2, 7.4.1	Do you remove cattle from pasture:			
	a. During routine procedures (e.g., vaccinations, preg checks)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	b. For calving	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	c. For weaning	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	d. For finishing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	e. In adverse seasonal weather conditions or at other times when there is a risk to cattle health/welfare	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	f. For any other reason	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	If you remove cattle from pasture for calving or weaning, does it exceed 21 days?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	If you remove cattle from pasture for finishing, is there at least 250 ft <sup>2</sup> (24 m <sup>2</sup> ) per animal?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7.1.3	Is at least 50% of each occupied pasture area covered with grass or other naturally growing vegetation?	<input type="radio"/>	<input type="radio"/>	
<b>7.2 Outdoor Conditions</b>				
7.2.2	Do all cattle have access to shade?	<input type="radio"/>	<input type="radio"/>	
7.2.3	Do all cattle have access to a structure that provides shelter?	<input type="radio"/>	<input type="radio"/>	
7.2.4	Do all cattle have access to scratching/grooming objects? (e.g., brushes, scratching post)	<input type="radio"/>	<input type="radio"/>	
7.2.7	If your operation requires power for ventilation, water, feeding, or lighting, do you have a back-up power supply?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>



		Yes	No	NA
<b>7/8 HOUSING CONDITIONS</b>				
<input type="checkbox"/> <b>If you do not house cattle, check this box and move to the Section 10</b>				
7.3	Outdoor Access from Seasonal Housing			
7.3.1	When cattle are housed, do they still have access to the outdoors at all times?	<input type="radio"/>	<input type="radio"/>	
7.3.2	When cattle are housed, do they have a dry bedded place for cattle to lie?	<input type="radio"/>	<input type="radio"/>	
8.1	Space Requirements for Housing			
8.1.1	Is there enough space for all cattle to lie down at one time?	<input type="radio"/>	<input type="radio"/>	
8.2	Bedding Requirements			
8.2.1	Do you provide bedding in all housing?	<input type="radio"/>	<input type="radio"/>	
8.2.2	When bedding becomes wet or soiled, do you replace it?	<input type="radio"/>	<input type="radio"/>	
8.4	Safety, Sanitation and Maintenance in Housing			
8.4.1	Does housing have slatted floors?	<input type="radio"/>	<input type="radio"/>	
	Do floors minimize slipping?	<input type="radio"/>	<input type="radio"/>	

		Yes	No	NA
<b>10 MOVEMENT AND TRANSPORT OF ANIMALS</b>				
10.3	Condition of Animals at Transport			
10.3.2	Do you transport cows in the last 12 weeks of pregnancy?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10.3.3	Do you transport calves before they are weaned?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10.4	Transport Duration			
10.4.1	Does transport take longer than 16 hours?	<input type="radio"/>	<input type="radio"/>	
10.5	Transport of Animals			
10.5.9	During transport, is each animal given at least the following amount of space? a. Small calves; about 121 lbs(55 kg): 3.2 ft <sup>2</sup> (0.3 m <sup>2</sup> ) b. Medium-sized calves; about 242 lbs (110 kg): 4.3 ft <sup>2</sup> (0.4 m <sup>2</sup> ) c. Heavy calves; about 440 lbs (200 kg): 7.53 ft <sup>2</sup> (0.7 m <sup>2</sup> ) d. Medium-sized cattle; about 715 lbs (325 kg): 10.2 ft <sup>2</sup> (0.95 m <sup>2</sup> ) e. Heavy cattle; about 1210 lbs (550 kg): 14.0 ft <sup>2</sup> (1.3 m <sup>2</sup> ) f. Very heavy cattle; > 1540 lbs (700 kg): > 17.2 ft <sup>2</sup> (> 1.6 m <sup>2</sup> )  <i>*This can be calculated by measuring the length and width of the floor inside the trailer. Multiply the two numbers to get the total area provided (if there are multiples levels in a trailer, calculate the space for each level and add them together). Next, divide the total area by the number of cattle you place in the trailer. This will give you the amount of space provided for each animal.</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10.6	Transport Personnel Responsibilities, Training, and Procedures			
10.6.4	If the truck picks up animals from other operations in addition to yours, is there a separate delivery note for your operation?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10.6.7	If trucks pick up animals from other operations in addition to yours, are they kept separate from your cattle?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10.6.8	Are horned and non-horned cattle kept separate during transport?	<input type="radio"/>	<input type="radio"/>	

There is no Step 3 rating for beef cattle.

## Additional Step 4 Requirements

Only operations aiming to achieve a Step 4 rating should fill out this section. If you plan to apply for a different Step rating, you can jump to the Requirements section for the associated Step level.

		Yes	No	NA
<b>5 ANIMAL MANAGEMENT</b>				
5.2	Weaning			
5.2.1	Are any calves less than 6 months old at weaning?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b>5.5 Castration and Spaying</b>				
5.5.1	Are any calves more than 3 months old at castration?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.5.2	Do you castrate using one of the following methods?			
	a. Compression rings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	b. Scalpel	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	c. Bloodless clamp (Burdizzo)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	d. High tension bands	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	e. Other	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b>5.6 Disbudding and Horn Removal</b>				
5.6.1	Are any calves older than 6 weeks at disbudding? (i.e., when undeveloped horn buds are removed)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.6.2	If you need to disbud, are you also selecting for polled genetics?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

		Yes	No	NA
<b>7 RANGE/PASTURE AND OUTDOOR REQUIREMENTS</b>				
7.1	Range/Pasture			
7.1.2	Do you remove cattle from pasture:			
	a. During routine procedures (e.g., vaccinations, preg checks)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	b. For calving	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	c. For weaning	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	d. For finishing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	e. In adverse seasonal weather conditions or at other times when there is a risk to cattle health/welfare	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	f. For any other reason	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	If you remove cattle from pasture for calving or weaning, does it exceed 21 days?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7.1.3	Is at least 50% of each occupied pasture area covered with grass or other naturally growing vegetation?	<input type="radio"/>	<input type="radio"/>	
<b>7.2 Outdoor Conditions</b>				
7.2.7	If your operation requires power for ventilation, water, feeding, or lighting, do you have a back-up power supply?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

		Yes	No	NA
<b>7/8 HOUSING CONDITIONS</b>				
<input type="checkbox"/> If you do not house cattle, check this box and move to the Section 10				
7.3	Outdoor Access from Seasonal Housing			
7.3.1	When cattle are housed, do they still have access to the outdoors at all times?	<input type="radio"/>	<input type="radio"/>	
7.3.2	When cattle are housed, do they have a dry bedded place for cattle to lie?	<input type="radio"/>	<input type="radio"/>	
8.1	Space Requirements for Housing			

		Yes	No	NA
8.1.1	Is there enough space for all cattle to lie down at one time?	<input type="radio"/>	<input type="radio"/>	
8.2	Bedding Requirements			
8.2.1	Do you provide bedding in all housing?	<input type="radio"/>	<input type="radio"/>	
8.2.2	When bedding becomes wet or soiled, do you replace it?	<input type="radio"/>	<input type="radio"/>	
8.4	Safety, Sanitation and Maintenance in Housing			
8.4.1	Does housing have slatted floors?	<input type="radio"/>	<input type="radio"/>	
	Do floors minimize slipping?	<input type="radio"/>	<input type="radio"/>	

		Yes	No	NA
<b>10 MOVEMENT AND TRANSPORT OF ANIMALS</b>				
10.3	Condition of Animals at Transport			
10.3.2	Do you transport cows in the last 12 weeks of pregnancy?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10.3.3	Do you transport calves before they are weaned?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10.4	Transport Duration			
10.4.1	Does transport take longer than 16 hours?	<input type="radio"/>	<input type="radio"/>	
10.5	Transport of Animals			
10.5.9	<p>During transport, is each animal given at least the following amount of space?</p> <ul style="list-style-type: none"> <li>a. Small calves; about 121 lbs(55 kg): 3.2 ft<sup>2</sup> (0.3 m<sup>2</sup>)</li> <li>b. Medium-sized calves; about 242 lbs (110 kg): 4.3 ft<sup>2</sup> (0.4 m<sup>2</sup>)</li> <li>c. Heavy calves; about 440 lbs (200 kg): 7.53 ft<sup>2</sup> (0.7 m<sup>2</sup>)</li> <li>d. Medium-sized cattle; about 715 lbs (325 kg): 10.2 ft<sup>2</sup> (0.95 m<sup>2</sup>)</li> <li>e. Heavy cattle; about 1210 lbs (550 kg): 14.0 ft<sup>2</sup> (1.3 m<sup>2</sup>)</li> <li>f. Very heavy cattle; &gt; 1540 lbs (700 kg): &gt; 17.2 ft<sup>2</sup> (&gt; 1.6 m<sup>2</sup>)</li> </ul> <p><i>*This can be calculated by measuring the length and width of the floor inside the trailer. Multiply the two numbers to get the total area provided (if there are multiples levels in a trailer, calculate the space for each level and add them together). Next, divide the total area by the number of cattle you place in the trailer. This will give you the amount of space provided for each animal.</i></p>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10.6	Transport Personnel Responsibilities, Training, and Procedures			
10.6.4	If the truck picks up animals from other operations in addition to yours, is there a separate delivery note for your operation?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10.6.7	If trucks pick up animals from other operations in addition to yours, are they kept separate from your cattle?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10.6.8	Are horned and non-horned cattle kept separate during transport?	<input type="radio"/>	<input type="radio"/>	

## Additional Step 5 Requirements

Only operations aiming to achieve a Step 5 rating should fill out this section. If you plan to apply for a different Step rating, you can jump to the Requirements section for the associated Step level.

		Yes	No	NA
<b>1 RANCH/FARM PLAN AND DOCUMENTATION</b>				
1.1	Ranch/Farm Plan			
1.1.2	Are all other livestock animals on the operation managed according to GAP's Step 1 Standards or higher?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
1.1.3	Are all domestic animals (e.g., dogs, cats, horses, goats, chickens, or any other animals on the operation, including both pets and working animals) on-farm given the following? <ul style="list-style-type: none"> <li>a. Food and water</li> <li>b. An environment that do not cause them injury and allows for exercise and comfortable resting</li> <li>c. Veterinary attention, if required</li> </ul>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

		Yes	No	NA
<b>5 ANIMAL MANAGEMENT</b>				
5.2	Weaning			
5.2.1	Are any calves less than 8 months of age at weaning?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.2.2	Are calves weaned using either fence line or two-stage (nose flap) weaning?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.3	Animal Identification			
5.3.4	Do you ear notch?	<input type="radio"/>	<input type="radio"/>	
5.4	Branding			
5.4.1	Do you brand (either hot or freeze branding)?	<input type="radio"/>	<input type="radio"/>	
5.5	Castration and Spaying			
5.5.1	Do you castrate?	<input type="radio"/>	<input type="radio"/>	
5.6	Disbudding and Horn Removal			
5.6.2	Do you disbud (i.e., remove the undeveloped horn buds)?	<input type="radio"/>	<input type="radio"/>	

		Yes	No	NA
<b>7 RANGE/PASTURE AND OUTDOOR REQUIREMENTS</b>				
7.1	Range/Pasture			
7.1.2	Do you remove cattle from pasture: <ul style="list-style-type: none"> <li>a. During routine procedures (e.g., vaccinations, preg checks)</li> <li>b. For calving</li> <li>c. For weaning</li> <li>d. For finishing</li> <li>e. During the winter</li> <li>f. During extreme weather conditions that pose a risk to welfare</li> <li>g. For any other reason</li> </ul>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	If you remove cattle from pasture for calving or weaning, does it exceed 21 days?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7.1.3	Is at least 75% of each occupied pasture area covered with grass or other naturally growing vegetation?	<input type="radio"/>	<input type="radio"/>	
7.2	Outdoor Conditions			

		Yes	No	NA
7.2.2	Do all cattle have access to shade?	<input type="radio"/>	<input type="radio"/>	
7.2.7	If your operation requires power for ventilation, water, feeding, or lighting, do you have a back-up power supply?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

		Yes	No	NA
<b>10 MOVEMENT AND TRANSPORT OF ANIMALS</b>				
10.3	Condition of Animals at Transport			
10.3.2	Do you transport cows in the last 12 weeks of pregnancy?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10.3.3	Do you transport calves before they are weaned?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10.4	Transport Duration			
10.4.1	Does transport take longer than 8 hours?	<input type="radio"/>	<input type="radio"/>	
10.5	Transport of Animals			
10.5.9	<p>During transport, is each animal given at least the following about of space?</p> <p>a. Small calves; about 121 lbs(55 kg): 3.2 ft<sup>2</sup> (0.3 m<sup>2</sup>)</p> <p>b. Medium-sized calves; about 242 lbs (110 kg): 4.3 ft<sup>2</sup> (0.4 m<sup>2</sup>)</p> <p>c. Heavy calves; about 440 lbs (200 kg): 7.53 ft<sup>2</sup> (0.7 m<sup>2</sup>)</p> <p>d. Medium-sized cattle; about 715 lbs (325 kg): 10.2 ft<sup>2</sup> (0.95 m<sup>2</sup>)</p> <p>e. Heavy cattle; about 1210 lbs (550 kg): 14.0 ft<sup>2</sup> (1.3 m<sup>2</sup>)</p> <p>f. Very heavy cattle; &gt; 1540 lbs (700 kg): &gt; 17.2 ft<sup>2</sup> (&gt; 1.6 m<sup>2</sup>)</p> <p><i>*This can be calculated by measuring the length and width of the floor inside the trailer. Multiply the two numbers to get the total area provided (if there are multiples levels in a trailer, calculate the space for each level and add them together). Next, divide the total area by the number of cattle you place in the trailer. This will give you the amount of space provided for each animal.</i></p>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10.6	Transport Personnel Responsibilities, Training, and Procedures			
10.6.4	If the truck picks up animals from other operations in addition to yours, is there a separate delivery note for your operation?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10.6.7	If trucks pick up animals from other operations in addition to yours, are they kept separate from your cattle?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10.6.8	Are horned and non-horned cattle kept separate during transport?	<input type="radio"/>	<input type="radio"/>	

## Additional Step 5+ Requirements

Only operations aiming to achieve a Step 5+ rating should fill out this section. If you plan to apply for a different Step-rating, you can jump to the Requirements section for the associated Step level.

		Yes	No	NA
<b>1 RANCH/FARM PLAN AND DOCUMENTATION</b>				
1.1	Ranch/Farm Plan			
1.1.2	Are all other livestock animals on the operation managed according to GAP's Step 1 Standards or higher?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
1.1.3	Are all domestic animals (e.g., dogs, cats, horses, goats, chickens, or any other animals on the operation, including both pets and working animals) on-farm given the following? <ul style="list-style-type: none"> <li>a. Food and water</li> <li>b. An environment that do not cause them injury and allows for exercise and comfortable resting</li> <li>c. Veterinary attention, if required</li> </ul>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

		Yes	No	NA
<b>5 ANIMAL MANAGEMENT</b>				
5.2	Weaning			
5.2.1	Do you allow calves* to wean themselves naturally?  <i>*Unless they are entire bull calves</i>	<input type="radio"/>	<input type="radio"/>	
5.3	Animal Identification			
5.3.4	Do you ear notch?	<input type="radio"/>	<input type="radio"/>	
5.4	Branding			
5.4.1	Do you brand (either hot or freeze branding)?	<input type="radio"/>	<input type="radio"/>	
5.5	Castration and Spaying			
5.5.1	Do you castrate?	<input type="radio"/>	<input type="radio"/>	
5.6	Disbudding and Horn Removal			
5.6.2	Do you disbud (i.e., remove the undeveloped horn buds)?	<input type="radio"/>	<input type="radio"/>	

		Yes	No	NA
<b>7 RANGE/PASTURE AND OUTDOOR REQUIREMENTS</b>				
7.1	Range/Pasture			
7.1.2	Do you remove cattle from pasture: <ul style="list-style-type: none"> <li>a. During routine procedures (e.g., vaccinations, preg checks)</li> <li>b. For calving</li> <li>c. For weaning</li> <li>d. For finishing</li> <li>d. During extreme weather conditions that pose a risk to welfare</li> <li>e. During the winter</li> <li>f. For any other reason</li> </ul>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	If you remove cattle from pasture for calving or weaning, does it exceed 21 days?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7.1.3	Is at least 75% of each occupied pasture area covered with grass or other naturally growing vegetation?	<input type="radio"/>	<input type="radio"/>	

		Yes	No	NA
7.2	Outdoor Conditions			
7.2.2	Do all cattle have access to shade?	<input type="radio"/>	<input type="radio"/>	
7.2.7	If your operation requires power for ventilation, water, feeding, or lighting, do you have a back-up power supply?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

		Yes	No	NA
<b>9 RODENT AND PREDATOR CONTROL</b>				
9.4	Methods of control			
9.4.2	Are live traps checked <b>twice</b> daily and captures released within 24 hours?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

		Yes	No	NA
<b>10 MOVEMENT AND TRANSPORT OF ANIMALS</b>				
10.2	Disposition of Animals			
10.2.1	Do you sell any cattle through sale or auction barns?	<input type="radio"/>	<input type="radio"/>	
10.2.2	Are cattle slaughtered on the ranch?	<input type="radio"/>	<input type="radio"/>	

## Records and Documents

All operations, no matter which Step level you are applying for, should complete this section.

Records and documents should be written and organized. Acceptable formats include, but are not limited to, record sheets and cards, calendars, notebooks, and computer documents. If you do not have any records or documents listed here, please check the Beef Cattle area of the GAP website for templates to get you started.

Std #	Document needed for auditor to review		Yes	No	NA
1.1.1,	Do you have a written farm plan?		<input type="radio"/>	<input type="radio"/>	
1.1.2,	If Yes	Does your plan reflect the current practices on your ranch?	<input type="radio"/>	<input type="radio"/>	
1.1.4		Does your plan that include:			
		a. An overview of the operation	<input type="radio"/>	<input type="radio"/>	
		b. Breed and number of cattle	<input type="radio"/>	<input type="radio"/>	
		c. Nutrition/feeding details	<input type="radio"/>	<input type="radio"/>	
		d. Health programs	<input type="radio"/>	<input type="radio"/>	
		e. Routine husbandry practices	<input type="radio"/>	<input type="radio"/>	
		f. Protocols for sick and injured cattle	<input type="radio"/>	<input type="radio"/>	
		g. Outdoor area and pasture management	<input type="radio"/>	<input type="radio"/>	
		h. Rodent and predator control practices	<input type="radio"/>	<input type="radio"/>	
		i. Emergency procedures	<input type="radio"/>	<input type="radio"/>	
1.6.1	Do you have a biosecurity plan?		<input type="radio"/>	<input type="radio"/>	
	If Yes	Does your plan that include:			
		a. Procedures for bringing any new or returning cattle on-site	<input type="radio"/>	<input type="radio"/>	
		b. Procedures and policies for employees	<input type="radio"/>	<input type="radio"/>	
		c. Procedures and policies for visitors	<input type="radio"/>	<input type="radio"/>	
		d. Procedures for feed trucks and equipment delivery	<input type="radio"/>	<input type="radio"/>	
		e. Policy for shared borders with neighboring operations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3.1.3	Do you keep treatment records?		<input type="radio"/>	<input type="radio"/>	
	If Yes	Do your records include:			
		a. The substance/product administered	<input type="radio"/>	<input type="radio"/>	
		b. The method of administration	<input type="radio"/>	<input type="radio"/>	
		c. Treatment outcomes	<input type="radio"/>	<input type="radio"/>	
3.4.2	Do you keep lameness records?				
	If Yes	Does your records include:			
		a. Actions taken to address lameness	<input type="radio"/>	<input type="radio"/>	
		b. Results of the actions taken	<input type="radio"/>	<input type="radio"/>	
3.5.1	If you separate individual cattle from the herd (e.g., if sick/injured), do you keep a record?		<input type="radio"/>	<input type="radio"/>	
5.1.3	Do you keep a record of the number of assisted calvings/caesarians each year?		<input type="radio"/>	<input type="radio"/>	
5.2.1	Do you keep a record of the dates for your calving period?		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	Do you keep a record of the date(s) you wean each calf crop?		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	If you have to wean an individual calf early, do you keep a record of the date of weaning and the reason?		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6.4.1	Do you keep copies of all feed tags/ingredient lists, including vitamin and mineral mixes?		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7.1.1,	If you remove cattle from pasture for calving or weaning, do you keep a record of the date				
7.1.2	a.	The date they are removed from pasture	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		b.	The date they are returned to pasture	<input type="radio"/>	<input type="radio"/>



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10.6.3	Do you keep transport records for each shipment of cattle?		<input type="radio"/>	<input type="radio"/>	
	If Yes	Do your records include: a. Loading start and end times a. Departure and arrival times b. Reasons for stops or delays en route	<input type="radio"/>	<input type="radio"/>	
10.6.8	Do the drivers who transport your cattle have a document that covers their responsibilities during transport?		<input type="radio"/>	<input type="radio"/>	